

Summary of Advocacy Committee Meeting  
November 3, 2022 1 pm Eastern

1. Call to Order

Steve Arms called the meeting to order at 1:00 pm Eastern, Monday, November 3, 2022. Members were asked to allow extra time for this meeting, so that we could be certain to address the five-year review revisions. Attendance is recorded in Attachment 1.

2. Approval of Minutes

The October 6 minutes were approved unanimously after a motion by Stacie seconded by William.

3. Conference Issues

Jerry asked for suggestions for discussion topics for the planned NGAB session at conference, scheduled for Wednesday morning. Steve agreed to moderate the session and Stacie offered her assistance if needed. The critical issue is that this session not be used for marketing purposes but rather to inform attendees about the varied roles that NGABs have in TNI overall, but with a primary focus on their accreditation of labs to the NELAP-adopted TNI Standard. Participants recommended no more than 1-2 slides of each 20-minute presentation be devoted to introductory information about the organization, followed by other information but to include (if feasible) some information about the NGAB roles as third party assessors for California and their perspectives on that activity. Jerry will come up with a more specific list of questions to be addressed for the December 1 meeting.

Also, Jerry reported that the newsletter will go out next week, just as soon as conference registration opens.

4. Discussion of Outreach Possibilities

A2LA Annual Conference – Paul Junio will submit an abstract for this meeting, which will be held in Tucson, AZ, in April 2023, with abstracts due quite soon.

APAC Annual Meeting – TNI was invited to sponsor an event for this meeting in Anaheim, CA, in June, 2023. This is a gathering of individuals and organizations from the ISO, ILAC community. After some discussion, participants favored not sponsoring but rather awaiting the meeting agenda and possibly sending a representative to the event.

5. LC/GC Response

Jerry provided a copy of the author's response to TNI's comments, discussed in prior meetings. Our comments were submitted as a letter to the editor, and will be published with the response at a future date. The LC/GC editor promised to provide galley proofs prior to publication.

6. Five Year Review Revisions

Advocacy Documents SOP 1-122 – this SOP has been reviewed and edited at several previous meetings, and participants agreed that it is ready for a vote. Sharon moved and William seconded that the draft revision be approved, and the vote was unanimously in favor.

Presentations Policy POL 1-115 – this policy was been reviewed and edited by the committee leadership but had not been formally discussed in a meeting. Participants agreed that it was ready for a vote. Sharon moved and Robin seconded that the draft revision be approved, and the vote was unanimously in favor.

Both documents will be forwarded to Policy Committee for review.

#### 7. Ambassador SOP 1-126 Approval

This new SOP has been offered to the Ambassadors for review at several of their quarterly teleconferences now, and the two Ambassadors present declared that they were satisfied with it. Robin moved and William seconded the draft document be approved, and the vote was unanimously in favor. The document will be forwarded to Policy Committee for review.

#### 8. New Business

Steve asked about the revisions to the Charter, which Lynn had neglected to distribute for this meeting. Two prior revisions were noted and an additional necessary revision was identified. The revised draft Charter will be distributed with these minutes and presented at the December meeting.

Steve thanked everyone for their attendance and extra time, and adjourned the meeting.

#### 9. Next Meeting

The next teleconference meeting is scheduled for Thursday, December 1, 2022, at 1:00 pm Eastern. The agenda and documents will be sent in advance of the meeting.

**Attachment 1**

	<b>Name</b>	<b>Stakeholder Group</b>	<b>Present/Absent</b>
1.	Steve Arms, Chair	Other	Present
2.	Stacie Crandall	Lab	Present
3.	Zonetta English	Lab	Present
4	Marlene Moore	Other and NEFAP	Absent
5.	Janice Willey	Federal	Absent
6.	Trinity O'Neal	Lab	Absent
7.	Robin Cook	Lab	Present
8.	Sharon Mertens, Vice Chair	Lab	Present
9.	Teresa Coins	Lab	Absent
10.	Josh Wyeth	PT provider	Absent
11.	William Lipps	Other	Present
	<b>Associate Members</b>		
	Kirstin Daigle	Lab	Absent
	Judy Morgan	TNI Ambassador	Absent
	JoAnn Boyd	Lab and FAC	Absent
	Keith Chapman	Other	Absent
	Kim Chamberlain	TNI Ambassador	Absent
	Devon Morgan	TNI Ambassador	Absent
	Bob Pullano	TNI Ambassador	Absent
	Lee Wolf	TNI Ambassador	Absent
	Paul Junio	TNI Ambassador	Present
	Lily Sanchez	TNI Ambassador	Absent
	Silky Labie	Other	Absent
	Elizabeth Turner	Lab	Absent
	Stephanie Drier	AB	Absent
	Erin Consuegra	Lab	Absent
	Aurora Shields	TNI Ambassador	Absent
	Carol Batterton	Other	Absent
	Celeste Crowley	Other	Absent
	Lara Phelps	EPA (Other)	Absent
	Mike Delaney	TNI Ambassador	Absent
	Kathleen Young	Lab	Absent
	<b>Staff</b>		
	Jerry Parr	TNI ED	Present
	Lynn Bradley	TNI PA	Present